**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**March 27, 2018**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer was led by Alisa Lear and a quorum was met.

**Adopt Agenda***:* AMotion was made by Alisa Lear seconded by Dr. E. H. Baker to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of February 20:**AMotion was made by LaTanya Whiteside and seconded by Dr. E. H. Baker to approve / accept the Minutes. Motion passed unanimously.

**Board Members Present:**

Dr. E. H. Baker, Thelma Merrells, Mike Shipp, Latanya Whiteside, and Alisa Lear

**Absent:** Yvonne Lewis

**Ownership Linkage-Recognition of Guests**: No guests

**Northeast Delta HSA staff present**: Dr. Monteic Sizer and Delores Harris.

**PUBLIC COMMENT PERIOD –** No comments

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

**Upcoming Events/Community Action**

LGE Executive Directors and their respective Board Chairs are being asked to convene in Baton Rouge on April 19, 2018 per state statute governing LGEs. It’s part of our monthly Human Services Inter Agency Council (HSIC) meetings. Other members of the Board are welcomed but not required to be in attendance. A tentative draft of the agenda is below.

**Statute states:** At least once annually, the council shall convene a meeting to include the board chairman or his designee from each of the ten human services districts and authorities. All board members from each of the ten human services districts and authorities shall have the opportunity to participate. Hosted by the LDH at central office in Baton Rouge, the purpose of this meeting shall include but is not limited to facilitating and fostering the exchange of best practices to ensure that each district or authority throughout the state is maximizing service delivery in their statutory governance area. Each board chairman, or his designee board members, shall give a presentation on the status of service delivery in his district or authority and shall include specifics on practices that are yielding the best results regarding scope of service and client access. All statewide board members shall have the opportunity to learn from the council and other board members and obtain knowledge on best practices through discussion and dialogues at this annual meeting. **Date: Thursday, April 19, 2018; 10 – 4; Room 118 Bienville Building Baton Rouge**

Agenda

NEDHSA is focused on measuring programmatic outcomes, improving internal and community collaborations, enhancing our integrated behavioral and primary healthcare model, building our developmental disability workforce initiative, and launching our integrated prison re-entry work with nonviolent, mentally ill and drug addicted individuals. There will also be a concerted effort to lessen the opioid crisis in our region. This approach is consistent with our integrated healthcare service delivery model.

NE Delta HSA was the 2018 Nashall Harris Humanitarian Award winner. “The Nashall Harris Humanitarian Award is presented each year to those who have shown an unselfish concern and commitment to the well-being of others.” NE Delta HSA Executive Director and Mr. Mike Shipp (NE Delta HSA Board Chair) attended the City of Monroe’s 39th Annual Dr. Martin Luther King, Jr. Birthday Salute. Dr. Sizer received the prestigious award on behalf of NE Delta HSA Board of Directors and staff. This award demonstrates the commitment and support of each member of the Board of Directors as we collectively work toward executing NE Delta HSA’s vision, mission and tenets.

The Opioid Misuse Abuse Prevention Seminar will be held Friday, April 13, 2018 @ the ULM Student Union Building this seminar will be used to platform and educate faculty, students , staff and professionals of the community about the current Opioid misuse/abuse crisis in NELA.

The Opioid Summit will be held, Tuesday, April 24, 2018 .

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director

**Monthly ED – Report and Fiscal Report -** A Motion made by Alisa Lear and seconded by Dr. E. H. Baker to approve / accept the ED report and Fiscal reports as submitted. Motion passed unanimously.

**Financial Planning & Budgeting/Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

At no time are expenditures projected to exceed expected appropriated funding levels. NEDHSA’s CFO and members of the finance team conducts monthly reviews and reconciliations to ensure income remains higher than agency expenses. The CFO briefs the Executive Director on NEDHSA’s finical position weekly and provides a monthly financial report. The CFO will also continue presenting current budget data to members of the Board monthly.

NEDHSA’s FY17-18 appropriated budget is $13,920,578. Our SGF = $9,847,946. Our IAT = $3,298,788. Self-generated = $773,844.

The Budget provides for board development, training and monitoring during the year as set forth by the Board and is in compliance with the Cost of Governance policy and the operational plan.

All applicable governance policies/plans are followed to ensure compliance.

The existing FY 17-18 fiscal year’s budget is consistent with the Board approved strategic plan and agency priorities. There are no cash flow, over projections, fiscal jeopardy or related budget issues to report.

NE Delta HSA’s budget was built on sound budget projections, internal planning assumptions and is consistent with the Board’s approved strategic plan. FY 18-19 was developed using a similar process and set of assumptions. Additionally, budget actuals and projections are prepared and submitted to the Board monthly along with the Executive Director’s report.

**BOARD**

**QUARTERLY BOARD TRAINING –** *Developmental Disabilities*– to be presented by Jennifer Purvis @ NEDHSA offices at the April Meeting.

**BOARD MANAGEMENT** – There was a discussion of the Board structure and requirements for Board

Members qualifications. The ability to search or members who have backgrounds other than Advocate or professional connections greatly expands the pool of options. Recruitment efforts continue.

**Board of Directors**

**Name Parish Area of Expertise Board Position**

|  |  |  |  |
| --- | --- | --- | --- |
| Michael Shipp | Lincoln | Developmental disabilities | Chairman |
| Pending Appointment | Lincoln | Law Enforcement |  |
| Yvonne Lewis | Madison | Advocacy |  |
| Thelma Merrills | Ouachita | Advocacy |  |
| Dr. E. H. Baker | Ouachita | Behavioral Health | Vice - Chairman |
| Pending Appointment | Ouachita | Education |  |
| Alisa Lear | Union | Addictive Disorders  Behavioral Health  Dev. Disabilities | Secretary |
| Latonya Whiteside | West Carroll | Behavioral Health | Treasurer |

**Northeast Delta Human Services Authority 4-3-2018**

**ADJOURN -** Next Meeting – April 10, **2018 - 5:30 pm**

NEDHSA Offices – 2513 Ferrand Street, Monroe, LA 71201